

## Managing Remote Working

### Purpose

Over the past thirty years, the way we live and work has been transformed – but employers' policies and practices have sometimes been slow to adapt to change. Flexible and remote working is on the increase; over 96% of employers now have flexible working policies in place. This course will equip you with the skills you need to effectively manage, communicate with and motivate your remote workforce.

### How you Benefit

Greater mobility and remote working can lead to increased productivity, improved customer satisfaction, cost saving and reduced absenteeism. Giving staff the opportunity to work from home reduces pollution and waste, so helping to reduce the organisation's carbon footprint.

The workshop will give you tangible take-away tools. You will work on practical tasks and case studies to develop an understanding of the opportunities and challenges of remote working and issues relating to managing remote and home workers and practical tips on how to address these opportunities, challenges and issues.

### What you learn

- Techniques for the effective management of yourself and others
- Communication strategies specific to remote and home working
- Managing performance by results
- How to support and motivate remote workers
- Building on opportunities and implementing solutions to challenges

#### Duration

1 day

#### Fee

£185 + VAT per delegate

10% discount for second delegate from the same organisation